Garforth Neighbourhood Planning Forum

Minutes of Steering group meeting Monday 22nd May 2017

Present : J. Andrews, L. Crosland, B. Flynn, J. Lawn, S. McQuire, S. Williams

Apologies : R. Clarkson, Coyle, J. Hall ( LCC ), P. Roberts, M. Tonks , R. Utley

Declaration of interest : None

Minutes from last meeting: Accepted with corrections as follows: B. Flynn and . J. Lawn attended

Matters arising : J. Lawn reported that there were no volunteers from the membership to help with the Writing group. J. Wilson agreed to set up and monitor both Facebook and Twitter sites.

Treasurer’s report : S. Williams reported that the bank balance was £7,602 of which £7,198 was a lottery grant and was being reserved for the printing and publicity of the final plan. S. McKenna had given a donation of £200 reserved for the Parish Council expenditure. Further expenditure includes room hire and cost of LCC installing a notice board in the library .Printing costs investigations for the next household survey and newsletter could be over £400 + further delivery costs ( Royal Mail £600). This cannot be met from existing finances. J. Lawn reported that there had been an offer from a Garforth resident to print the above pro bono.. **Action .** J.Lawn to make further contact and progress this generous offer. Delivery will have to be in house.

Writing group report : B. Flynn reported that the Writing group had met with Abbie ( LCC planning ) who had made some constructive comments on the plan and suggested the following:

* Delay submitting the plan for Article 14 until LCC have the Inspector’s approval for their SAP ( October/ November this year. When further details of sites allocated will have been confirmed.
* LCC planning offer us a workshop to discuss site HG2-124 re infrastructure & facilities. Action J. Andrews to contact the Yorkshire Archaeological group for details on when they might be involved as the Roman Road and possibly other areas of the site may be affected.
* We produce a Policy intentions document and a template has been sent.
* All the above to be discussed at the next meeting involving D. Gluck the planning consultant. Clifford ( the only plan to have been’made’ by LCC does not seem to have a Policy Intentions Document.. Action S. McQuire to contact Clifford NPF.

Working group report update: A draft household and business survey had been produced and was under consultation by the group. Character assessments were being completed, Education and parking issues ongoing.. J. Lawn was making progress with the information on the users of all the community buildings and reported having a few more volunteers. Some organisations reluctant to give information Action S. McQuire to contact the ‘weight groups’ J. Lawn was making contact with the Academy. Purpose of the data collection is to provide evidence on the capacity of meeting/ events currently .

Membership report: J. Lawn reported that membership stood at 523 with 24 members volunteering to deliver and 28 offering general help.

SAP: S. McQuire reported that LCC sent in all the SAP documents In May. 2 inspector’s had been allocated to approve LCC’s SAP. The public enquiry /hearing is thought to be taking place in October.

Locality Networking report : This event was attended by L. Crosland, B. Flynn, J. Lawn and S. McQuire. Information will be sent to group members.

Leeds Beckett conference ‘ Neighbourhood Planning in One City’ was attended by J. Andrews and S. McQuire. Information to be sent to members.

Garforth Gala event: lead S. Williams. Site booked , insurances of £36. 2 gazebos.

Aim

1. Publicity for Forum and plan and potential Parish council public consultation
2. Completion of household survey forms
3. Fundraising – suggestions to date include a tombola, Bonus ball lottery scheme, books and plants for sale
4. Children’s drawing competition and quiz for adults all Garforth related

Volunteers to date: J. Andrews,L. Crosland, B. Flynn, J. Lawn, S. McQuire, S. Williams. Suggested that we have teashirts and sweat shirts with Logo (to be bought ourselves ) Action L. Crosland and J. lawn to cost.

AOB: Leeds University Social Services institute are holding a public event June 5th on Reimaging the future of urban public space. This a free event B. Flynn, Possibly R. Utley and J. Wison offered to attend.

Date of next meeting : Monday 17th July