**Garforth Neighbourhood Planning Forum**

**Minutes of Steering Group Meeting Tuesday 16th March 2021**

**Present**: R. Clarkson, L. Crosland, C. Coyle, C. Exley, B. Flynn, J. Hoyle, C. Lomas, J. McCormick, S. McQuire, M. Norman, M. Tonks, W. Treloar, R. Utley, S. Williams.

**Apologies :** J. Andrews, P. Roberts

**Declaration of Interest**: No new

**Minutes of last meeting** : Accepted

**Matters arising ( Items not on agenda**): The last minutes had included links to reports on 106 and CIL monies and also the current Government consultation on the new homes bonus. It is important that the forum steering group is aware of planning issues which could affect Garforth.

**Regulation 14 update**: C. Coyle reported that the consultation has finished but we were still awaiting responses from LCC,and would still accept comments from businesses and statutory consultees until the end of the month. There were 286 policy comments on the website, 103 comments posted via e mails and social media of which there were 2203 yes/ no/maybe responses. All comments received have had an automatic acknowledgement and some more detailed responses when an answer was required. The Headingly responses ran to 88 pages and ours would be similar. B. Flynn reported that Abbie had seems satisfied by the number of responses and had suggested that it may take up to 6 months to process the responses and amend the plan if necessary before it would be submitted to the examiner at the Regulation 16 stage which is when LCC publicise the plan& receive more comments prior to submitting to the examiner. The Writing group will be liaising with Abbie on a regular basis to process this stage as quickly as possible. All the committee members have been sent all the comments received to date. Abbie suggested that the referendum would probably take place next spring.

**Next actions:**

* C. Coyle has been collating all the responses onto spreadsheets and the Writing group will consider all the responses and collate into different sections prior to assessing whether corrections to the plan content or further consideration of the policies were required.
* The Steering Group will be involved at every stage and will need to support any changes.
* W. Treloar to send out a master copy to all Steering group members.
* Steering Group members are requested to read all the comments received.

All the comments received would be published on the website together with the rationale for any changes.

**Treasurer’s update**: the balance stands at £200.57. The Locality monies have been spent and the only future costs within the next 6 months are the Zoom meetings. Further Locality grants can be applied for later.

**Membership update** : C. Coyle reported that Forum membership had not changed.

**Facebook page update** : W. Treloar reported that most of the activity had taken place at the start of the consultation. 70 people have joined the GNPF Facebook page**. Action** R. Clarkson requested that all Steering group members encourage membership**. Action** C. Coyle to send out this request to Forum membership.

**Development Plan panel**: They met on 2nd March and discussed:

* The LCC Local Plan Update
* The LCC responses to the NPPF changes
* The responses to the LCC consultation of the Main Modification changes to the SAP

These are all lengthy documents and can be found on <https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=450&MId=10083&Ver=4>

**The Outer East Community Committee** : Met on 9th March and discussed:

* The Leeds Transport Strategy consultation which runs to 26th March
* The Well being budget for 21/22
* CIL spending

These are lengthy documents and can be found on <https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=1003&MId=10252&Ver=4>

**North and East Plans Panel** : Next meeting 18th March. There are no items relating to Garforth.

 **Planning applications affecting Garforth:**

19/02248/FU Cricket field -Still no decision

21/00987/FU Academy plans to erect 2.4 m mesh fencing , removing all of the hedges and some trees. All comments to be submitted by 4th April. Application discussed and GNPF will be submitting comments. East Garforth school has installed fencing inside their boundary and behind the hedges.

**AOB:** C. Lomas asked if in the light of R. Taylor’s comments to the plan if Garforth was planning to comment further re HS2

 **Action** would everyone please read the documents sent in response to the plan R. Taylor’s can be found in the long documents section. Secretary to resend e mail.

**Date of next meeting ; To be confirmed but will be on a Wednesday in April.**

**Confirmed Wednesday 21st April 7 pm by Zoom**