**Garforth Neighbourhood Planning Forum**

**Minutes of Joint group Meeting Monday 24th February 2020**

**Present** : L. Crosland, C. Exley, B. Flynn, J. Lawn, C. Lomas, J. McCormick, S. McQuire, M. Norman, P. Roberts, W. Treloar, S. Williams.

**Apologies :** J. Andrews, R. Clarkson, C. Coyle, M. Tonks, Cllr. M. Dobson

**Declaration of Interest** : No new

**Minutes of last meeting** : Accepted with correction that all the Tesco money has been awarded and J. Lawn only volunteered to help with the Library notice board.

**Matters Arising ( items not on agenda ):**

1. The LCC Statement of Community Involvement Engagement Group had collated all the responses to their consultation on experiences within the planning system. It was reassuring to note that many other groups made similar responses. LCC have made some initial suggestions to address the concerns expressed. These have yet to be published. The next meeting is in April when the group is expected to agree a revised statement. **Action** Secretary to send our response to this group .
2. The secretary received several comments from this group members and has responded to the LCC transport Supplementary Planning Document consultation . **Action** secretary to send our response to this group membership.
3. L. Crosland has made a new display for the GPNF library notice board which has been well received. J. Lawn will produce a new theme based on Spring into Action for March. L. Crosland produced a notice for the Bank Community Notice Board. **Action** Library notice board J. Lawn , notices for other venues. L. Crosland.
4. Production of a book based on the Character Assessments will be considered in future agendas.
5. Facebook . W. Treloar is in the process of setting up 2 pages, one for information eg GNPF events and planning applications with a link to another page which will be a closed group for discussion. The content will be provided by this group. **Action .** This group will be invited to join and comments to be sent to W. Treloar please.
6. C. Exley reported that the leaflet giving information on the GNPF plan progress had been finalised and printed.

**Treasurer’s report** : S. Williams reported that all the Tesco award has been spent, 7.5K leaflets, 2 banners, 3 Garforth map table cloths and GNPF pencils had been purchased. Balance remaining £100.

**Membership report** : J. Lawn reported that we had 177 members in total with 12 phone and I paper recipient.

**Writing group report**: B. Flynn reported that having met with LCC Neighbourhood Planners on three occasions since the last Steering group meeting we have more information on publicity requirements and costs ( £7-8 K). We are currently working on assets of non-designated heritage assets ie assets of community value ( Essentially we can nominate these assets and should these be put up for sale we would have 6 months to prepare an application to purchase and run as a community enterprise) and a policy for climate change. LCC are hosting a workshop in May on climate change issues. We will be provided with consultation documents from other plans, the latest Arc4 housing assessments and re-designation.

**Action** Secretary to send Regulation 14 requirements to group members.

**Publicity for regulation 14**:

Although not until the autumn we can consider using the new Facebook page, deliver the information leaflets and book rooms for drop in sessions. This will continue to be an agenda item.

**Future finances**

Taking the plan forward involves further financial issues for regulation 14 (and beyond ) which would involve Lottery applications and Ian MacKay suggested applying for CIL monies. He is prepared to write and present a report on the work of the GPNF to a OE Community Committee meeting in May or June.

**Action** Secretary to send Regulation 14 requirements to group members.

**DPP meetings** ; J. McCormick reported that the February meeting had been cancelled, he will attend the meeting in March.

**North and east plans panel**

19/01283 Cliff Top Park camping application. This is still current as no decision has been made

19/02248 use of Church Lane cricket field for a retirement complex and additional housing is still current as no decision has been made

19/02404 creation of a new cricket club and facilities on the Selby Road site opposite the Crusader is still current as no decision has been made

The above applications are controversial and in view of the Implemented SAP are protected sites.

19/07328 Change of use from Neil’s vegetable shop to an A4 and A3 use was approved on 29/1/20

**The Outer East Community committee**

The next meeting will be on 10th March see below

**Next Steps:** Once the final draft is completed 20 – 30 copies will be printed and a summary of the plan to be delivered to all households in Garforth inviting comments. Changes based on comments received will be made. The next copy will go to the examiner who will probably request further changes. Then final copies will be made, printed for the referendum.

**AOB**

1. Secretary had received information on re-designation requirements. **Action** secretary to progress application as soon as possible.
2. Secretary had received the ARC 4 housing assessment report. **Action** secretary to send link to group members for comments as we can use or not use this to support our plan.

**Date of next meeting ; Monday 16th March**

**Addendum** Agenda for next OE Community meeting includes: open forum, Finance report, urgent treatment centres & public awareness campaign.