

Garforth Neighbourhood Planning Forum  
Minutes of meeting held on Monday 17<sup>th</sup> August 2015

Present: J Andrews, R Best, J Blake, L Crosland, C Coyle, C Exley, J Lawn, S Lomas, N Mason  
( acting chair ) S McQuire, JA Parsons, D Pitchfork, P Roberts, M Tonks, R Utley, S Williams

1. **Apologies:** E Grunwell, A Hatton, A Tynan
2. **Declaration of interest :** None
3. **Minutes of last meeting:** accepted with correction Date of AGM is 19<sup>th</sup> September ( not 17<sup>th</sup>) and AOB point 3 site 1232b not 2132b
4. **Matters arising** ( items not on agenda ) R Utley clarified that funding cannot be spent retrospectively. EGM and Gala reports have yet to be put on website **Action S McQuire**. N Mason could open hyperlinks document on his ipad however 2 other people unable to open on PCs. **Action S McQuire** to send document to all committee to request assistance in inserting hyperlinks in a document that can be opened. J Andrews confirmed that the Working Men's Club confirmed that fire regulations would only cover a meeting of 15 people. R Utley spoke with A Tynan and confirmed that A Tynan had spoken with M Dobson and no funding was forthcoming from LCC. R Utley confirmed that the estimates suggested in the grant application can be used for a different expense. J Andrews confirmed that M Dobson had looked into the issue of contamination on the Peckfield site.
5. **Treasurer's report:** In A Tynan absence R Utley confirmed that no invoices had to be submitted for expenses under £1,000. Following discussion it was proposed that group members donate £10 each to cover the cost of room hire voted by 14 :2 . P Roberts stated that Invoices paid during the allocated timespan would be satisfactory. Discussion on fundraising **Action L Crosland** to progress
6. **Neighbourhood plan designated area.** S. McQuire suggested that as the Outer North East area had proposed a site in the Garforth area south of the motorway and the new large extension of the industrial estate south of the motorway was within the Aberford parish we should be requesting a designated planning area which included all the land south of the motorway bordering the Outer North East . C Coyle pointed out that the removal of part of the Garforth & Swillington ward to facilitate more housing in the East HMCA should be investigated, also the anomaly of these same ward areas which are included in our greenspace allocation. A similar situation had been identified by the Scholes group, which when queried , resulted in a housing credit to Scholes with a reduction in the housing numbers allocated to the Scholes proposed allocation. It was decided to contact all 3 counsellors and the MP and other counsellors in the Outer south east **Action C Coyle and S McQuire**
7. **Household survey and analysis;** N Mason reported that approx. 400 replies had been received. These responses have been divided into several generic areas and will be completed and sent to M Dando at the weekend. Concern was expressed at the low

number found in some collecting boxes however the post codes will indicate where responses originated. We can continue to request surveys at the public meeting.

8. **Public meeting 12<sup>th</sup> September.** Decided this will now be a drop in session . The aims and objectives are to display all 4 plans, ( housing , retail, employment and greenspace) answer questions, give factual information for the public to respond to the public consultation. Sign up new members. Encourage completion of both survey forms. **Action Each sub group** to organise their stands and provide factual information to enable the public to make an informed response at the public consultation. **J Blake** will seek information on the process for submitting comments at the public consultation. Further detail via e mail **Action S McQuire**
9. **Publicity for public meeting:** R Best discussed banners, posters and flyers using the same initial background picture but with additional bullet points. TV and local radio and free papers. Notices on posts in ground, social media, community notice boards etc. A budget was requested. **Action R Best to organise detail by e mail. JA Parsons** to forward R Best a copy of the free paper.
10. **Sub group reports: Site allocation** – The meeting held on the 13<sup>th</sup> July was mainly made up of a Question and Answer Session with Cllr Mark Dobson. He was unable to answer two of the questions and I have referred these back to Steve Wilkinson, Ian Mackay and Tim Hill. I have yet to receive replies from Steve Wilkinson and Tim Hill. I received a non-answer from Ian Mackay. The questions were: **Why does the East Leeds Zone intrude across the M1 around J45 and also just north of J46? Why aren't these areas part of the OSE Zone as they are both east of the motorway and both are part of the Garforth and Swillington Ward. This question is particularly pertinent as the land at J45 will be accommodating 2700 houses at Skelton Gate. Those 2700 houses could have been OSE housing allocation. Instead we have to find a further 2800 units. If there is an explanation why the J45 area is not part of the OSE perhaps it could be explained why then the natural green space at J45 has been included in the Garforth and Swillington total green space calculation.** The reply from Ian Mackay was as follows: **The boundaries used for SA purposes are housing market areas. These are independently assessed and based on local housing market factors. The HMAs, the target for each HMA and the overall process has been subject to an independent examination as part of the Core Strategy and the process was found to be sound by a Planning Inspector. The Core Strategy was approved in November 2014 so the HMA boundaries cannot be changed. As well as HMAs ward boundaries are also used, for example of greenspace.**  
Chris Coyle has made a start on analysing the online SA group survey. Initial results indicate that Garforth residents want Garforth to be surrounded by greenspace. There are 5 popular locations for housing – areas 6 and 7 on Garforth Cliff, Area 8 at the back of Winfields camping store (Stub Wood – ancient woodland). Area 9 – Stocks site and the site opposite the library. The five most popular sites for green space are Area 8, Area 9 – Stocks Site, Wakefield Road, the PAS land on Selby Road and the site opposite the library. The five most popular for industry and commerce

are from the Weigh House down to Jct 47 and then along the motorway both sides of Barwick Road and the small area opposite the library. The small area opposite the library attracted around 30% of each usage type. The survey also showed the average no of houses residents would accept is 1019. Greenspace in Garforth – 74% said there wasn't enough. 26% thought there was enough. 68% thought the greenspace needed improving and 32% thought it was ok as it is now. 84% thought Garforth needed a Parish Council and only 16% were against. It has also come to my attention that CalEast the owners of the land at the back of the Weigh House are having difficulty arousing interest in the proposed distribution units and there is also a combined office/industrial unit of 12,000 sq ft for sale/rent in Garforth along with numerous offers of office accommodation for rent in Garforth.

11. AGM to organise by e mail **Action S McQuire**
12. AOB Information requested for website. Action all steering group members to submit information to c Coyle. As meetings have a full agenmda j Blake suggested that we produce an information newsletter ( e mail )for the steering group. **Action all steering group members to submit information for sharing to S McQuire( in A Hatton's absence ASAP**
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14. Date of next meeting Monday 28<sup>th</sup> September at Fusion Court M Dando to be invited, **Action S McQuire**