

## **Garforth Neighbourhood Planning Forum**

Minutes of meeting held on Thursday 16<sup>th</sup> July 2015

**Present:** J.Andrews, R. Best, J.Blake (chair), L.Crosland, E.Grunwell, A.Hatton, J.Lawn, S.Lomas, N.Mason, S. McQuire (secretary), J.A. Parsons, P.Roberts, M.Tonks, R.Utley, S. Williams

**Apologies:** C.Coyle, C.Exley, D.Pitchfork

The chair welcomed the new members Andy Hatton , Julie Lawn and Samantha Williams who had volunteered to undertake the role of Newsletter editor, membership secretary and archive officer. Everyone introduced themselves and explained their role on the steering group.

**Minutes of last meeting:** Accepted with correction that the secretary omitted to give the apology for R.Best who was unable to attend.

**Matters arising** ( items not on agenda) : None

**Treasurer's report:** In A. Tynan's absence R.Utley reported that a second grant application was being considered. The invoice for the room hire to date was due to be settled.

**Action R. Utley to investigate whether current funding can be used to pay retrospective forum expenses**

**EGM report :** The chair reported on the meeting and explained the constitution changes, the surveys currently undertaken and the help required from forum members. The minutes to be put on website. **Action: S.McQuire**

**Gala Day report:** ? new forum members and offers of help. Report to be put on website **Action S. McQuire**

**Report on meeting with to discuss Aberford boundary issues:** Ian MacKay, Mark Dobson, Ruth Reed and Julie Sou ( Aberford) attended along with several steering group members. The planning officer had called the meeting to discuss an alternative way forward without changing the actual Aberford Parish Boundary. The GNPf would produce a plan for the land within the Garforth boundary and another plan for the land within the Aberford parish boundary which Aberford would accept. The CIL money( the community infrastructure money levied on each housing unit), issue was not discussed and further discussions are necessary. **Action S McQuire**

**Report on meeting with Parish Counsellors from the Outer South East:** The GNPf was invited to attend this joint meeting to discuss the impact of the revised site allocations plans within the outer south east area. Garforth has been allocated 83% of the housing allocation, Kippax 5.5%, Allerton Bywater 4.9%, Micklefield 4.9% Swillington + Great & Little Preston,1.4%, Ledston and Ledsham 0 %,. However we will all be affected with the increased road congestion, and increased pressure on the educational and medical provision. All the Parish Counsellors were very protective of their green belt land. Micklefield would be objecting to site 1232b as it would reduce the green belt between Micklefield and Garforth. A further meeting is planned to review all proposed sites looking at their suitability and sustainability and to consider sites in other areas( within the OSE) that they think need to be commented on at the public consultation. **Action Site Allocation group to review the outer south east LCC site allocations in response to an action from the OSE Parish Council meeting**

**Report on the LCC Development Plans Panel meeting on 26<sup>th</sup> June:** S. McQuire attended and reported that this was a meeting to confirm the amendments requested by ward members (from other housing areas within Leeds) at the earlier meeting in January. It appeared that some proposed sites were deleted and others had housing numbers reduced due to possible flooding, parking issues and the need to allocate space for school provision. Unfortunately no amendments had been made/ requested for site 1232b. This site will need completely new infrastructure, greenspace, schools etc so the proposed housing allocation as it stands is unlikely to be met. The planning officer has said ( at an earlier meeting ) that GNPF will have to make out a case for a reduction in numbers.

**Action N. Mason to provide secretary with a PDF copy of the LCC Development plan to be circulated to SG and all sub group members**

**Venue for steering group meetings:** Due to financial constraints we will need to hold our meetings in venues which will be free of charge wherever possible. free locations library ( during opening times), Fusion Court and green lane academy( when D Pitchfork is present ), S. McQuire is investigating squash club and Firthfields. J. Andrews reported that the Working men's club would be free providing we all paid a membership fee of £7 but would only accommodate 15.

**Action J Andrews to investigate whether fire regulations would only allow 15.**

**Action Rob Utley to ask M Dobson if he could source additional money.**

**Action R. Utley to investigate whether funds from the grant can be used to pay different expenses**

Future steering group meeting to be held on Monday 3<sup>rd</sup> in month

**Garforth Survey:** After collection, the survey forms will be copied and initial collation undertaken prior to passing on to Mike Dando ( 10<sup>th</sup> August ) as discussed at the last meeting. M.D had allocated 14 hours and it was discussed that if the information collated was sufficient could Mike use his time elsewhere in his support.

**Action: JA Parsons to collect boxes,**

**R Utley to collect from Jane Anne,**

**N. Mason and R. Utley to organise analysis , A Hatton to scan**

**J Blake to contact Mike Dando re the use / re use of 14 allocated hours to survey the analysis**

**Public consultation in the autumn:** The chair asked if we should respond on behalf of the Forum, steering group or as individual sub groups. At present we do not know the views of the Garforth Forum members because we have not yet consulted them as we are still gathering information. At present the information on infrastructure and services is minimal and will need further investigation and confirmation.

All our individual sub groups could respond to all the 4 site allocation proposals( housing, retail, employment and greenspace)

We need to provide evidenced facts for Forum members and the Garforth public to enable them to make an informed response to the public consultations in the autumn

**Action: All sub groups to read the relevant documents produced by LCC identify areas (infrastructure and services )which need further clarification / investigation and provide the evidence to support.**

**Public Meeting :** I MacKay ( LCC planning )has expressed concern that the Forum needs to have more public consultation. A provisional date has been booked for the Academy ( Lidgett Lane ) on Saturday 12 th September 10 – 12. The purpose will be to inform the public about the revised site allocation plans, the work of the Forum, the results of the Garforth survey and the process for the LCC public consultation. An agenda item at the next meeting

**Action S McQuire to confirm date, R Best to organise publicity in Garforth**

**AGM:** Date set for Saturday 17<sup>th</sup> September at the Miners' Welfare Hall. All members of the steering and sub groups to discuss content of AGM. An agenda item at the next meeting

**Action : All steering group members to consider content of AGM**

**AOB :**

1. N Mason agreed to chair next meeting Monday 17<sup>th</sup> August
2. J Andrews raised concern about information she had received about asbestos burial at the Peckfield waste tip which could contaminate the water table. J Blake said it was an environmental issue and suggested that M Dobson be contacted **Action J Andrews**
3. J. Andrews had spoken to the National Farmer's union re the potential loss of farmland if site 2132b is developed, they will discuss this issue further **Action J Andrews to follow up.**
4. N. Mason discussed the Linton Plan which is the first to be submitted to LCC for approval before taking to their local referendum. This involves a considerable amount of work and we should commencing our plan writing. Decided to put this on an regular agenda item and form a Plan Writing team.
5. S. Williams requested that all relevant statistics and documents be sent to her to commence the archive process. **Action S. McQuire to send SG contact details**

**Date of next meeting Monday 17<sup>th</sup> August 7- 9pm at Fusion Court**

Apologies J Blake, E Grunwell, A. Hatton