

Garforth Neighbourhood Plan Steering Group Meeting

Thursday 27th February 7 pm

Miners' Welfare Hall

Minutes

1. Present: Ian McKay, Harry Thompson, Liz Crossland, Jane Anne Parsons, Marc Langfield, David Pitchfork, Jackie & Paul Ainsley-Stringer, Robin Best, Jacky & Bernard Simpson, Alan Tynan

2. Apologies: Emma Grunwell, Sue McQuire, Mark Dobson

Accuracy of previous minutes: HT pointed out that the necessity of a logo had been mentioned in the meeting but had not been minuted. The minutes were then accepted as a true record.

3. Matters arising not covered on the Agenda: None

Ian M. Informed the meeting that on Feb 25th the new funding for Neighbourhood Planning Groups had become available (up to £7,000). Ian or Tom would be able to help with the form. We can check our eligibility on the [My Community Rights.org.uk](https://www.mycommunityrights.org.uk) website. We do not necessarily need a bank account at this stage as the Council will hold the money for us. We could also apply for 6 days worth of planning consultancy time to help us develop our Project Plan. Shaun Hawson was mentioned as a likely candidate. Councillor Taggart, a resident with planning experience, is about to retire from the LCC and may well be able to advise us as well.

The meeting agreed to apply for both the money and the planning consultancy allocation at the earliest opportunity which was deemed to be at 6.30pm on March 13th preceding the next meeting booked for 7pm on that day. Tom Ridley, Harry Thompson and Marc Langfield to put together the applications.

4. Boundary:

It was agreed that item 4 on the Agenda be deferred to the next meeting as a meeting with Aberford Parish Council was planned and might inform any decisions to be made.

5. Roles and Responsibilities:

The following offices/officers were decided:

Chair: Tom Ridley (LCC officer)

Secretary: Mark Dobson (LCC Councillor)

Treasurer: Harry Thompson (Resident & former accountant)

Communications: Jacky Simpson (Resident)

6. Logo/Awareness Posters:

AT brought sample posters and a logo for the meeting to discuss.

IM explained there were two audiences to target, 1. The general public of Garforth who need to be informed about the Forum and the necessity of voting in the Referendum. 2. The people who need to be attracted to serve on the Forum.

There was some discussion around the wording, font and colours on the poster with slight amendments proposed but the Group was very happy with the Logo (*JA-S noted the necessity of checking that no other logo, identical to ours had been registered*) and wished to minute thanks to Alan T and his associates for the work that had been done.

7. Swot Analysis:

Several members of the Group had already completed a SWOT analysis and IM had brought some templates for the rest to fill in. It was agreed to send them all to Jane Anne Parsons who will collate them all to present at the next meeting.

8. AOB: HT brought up the point, alluded to in the notes made from the consultation meeting held on 26/10/13, about the long term worries of losing farm land and industrial land to housing. How would we eat and work if housing always took priority?

JA-S asked for a map of Brown Field sites available for development in Garforth.

IM emphasised the wisdom of keeping an awareness of what might be happening in neighbouring areas and how that might impinge on Garforth.

JS referred to a communication received from Ian Jones of Children's Services LCC who was willing to meet with members of the Group, possibly at the Library on any of the mornings of 10th, 11th or 12th March. This was with a view to inviting the participation of young people/minors in the Forum.

9. Date, Place and Time of Next Meeting:

13th March 2014, 7pm Miners' Welfare Hall

***6.30 for the funding application Group**