

Garforth Neighbourhood Planning Forum

Additional notes from Shaun Hanson's powerpoint presentation

- In his experience personalities can affect teams and we all need to work together
- We need to allow contributions from everyone involved
- Small groups are important and we need to listen to all concerns but consider the place of the topic within our remit
- Consider which topics will 'go the distance' we may not be able to address all concerns
- It is an opportunity to look at other initiatives on the 'back of the plan'
- We need evidence for all our work
- We need detailed record keeping for all groups as an audit trail is required
- We need to develop protocols for all communication including e mail
- We need effective publicity
- Under the localities act the local council have a statutory duty to provide information we seek
- We need to keep effective dialogues with the local council about any concerns

Later Shaun showed me some information 'Neighbourhood Plans Roadmap Guide' from Locality which gives detailed information on all processes which need to be followed as we are a formally recognised group.

This information can be downloaded from www.locality.org.uk

Another useful piece of information can be downloaded from Leeds city council website 'Leeds Neighbourhood Planning Guidance'

www.leeds.gov.uk.

Your council , planning, neighbourhood planning, documents.