

Neighbourhood Area and Forum Application Form (for non-parished areas making a joint application)

This form has been prepared by Leeds City Council to help simplify the application process for non-parish areas wanting to apply for Neighbourhood Area and Forum designation at the same time.

The Neighbourhood Planning (General) Regulations (8) 2012 sets out the information that must be included within a neighbourhood forum application. The information provided on this form will be published by the City Council. **However, personal information on members within the proposed forum as detailed in Section 8 will not be published.**

It is advised you speak with the Council before submitting this form (contact details can be found under Section 11).

1. Name of the proposed Neighbourhood Area

Garforth

2. Name of the proposed Neighbourhood Forum

Garforth Neighbourhood Planning Forum

3. Map identifying the extent of the Neighbourhood Area (please attach)

✓ Map attached

4. Neighbourhood Area supporting statement

The Council has a duty to designate neighbourhood areas that are coherent, consistent and appropriate. Relevant considerations in this respect could be:

- village or settlement boundaries, which could reflect areas of planned expansion
- the catchment area for walking to local services such as shops, primary schools, doctors' surgery, parks or other facilities
- the area where formal or informal networks of community based groups operate
- the physical appearance or characteristics of the neighbourhood, for example buildings may be of a consistent scale or style
- whether the area forms all or part of a coherent estate either for businesses or residents
- whether the area is wholly or predominantly a business area
- whether infrastructure or physical features define a natural boundary, for example a major road or railway line or waterway
- the natural setting or features in an area
- size of the population (living and working) in the area.

In addition, other considerations are important and these could include:

- the local sense of a 'neighbourhood';
- the views of those who live, work and carry out business in the area;
- the aims of the neighbourhood plan (will the neighbourhood area assist in the delivery of the vision?)
- the availability of data (to produce an evidence base and inform robust decision making);

Please outline the reasons in support of the Neighbourhood Area;

The Boundary

The proposed Neighbourhood Area reflects the boundaries of the former Garforth Urban District Council. LCC along with Government data and statistics recognise the designated boundary as representing the Garforth Community.

The bulk of the main residential area is bounded to the south by the A63 with some overlap to the south west bordering on Swillington CP up to the Lin Dyke, and to the south bordering on Kippax.

To the west and north the main residential area is bounded by the A642 but there is some residential development and an industrial estate extending north, within the boundary, towards the M1. The Garforth boundary barely reaches the M1 as there are sections of Aberford and District PC which occupy what have now become disconnected parcels of land since the construction of the motorway.

The north and west boundaries adjoin Aberford & District PC, some residential developments, while geographically attached to Garforth, are actually within the Aberford & District PC and precepted to them.

To the east the Garforth boundary, again adjacent to the Aberford & District PC, hugs the residential development to a point south of the railway line before zig-zagging to meet the Ridge Road(A656) north of the roundabout at the junction with the A63. The boundary then follows the A656 to the roundabout and then west along the A63, adjacent to the Kippax boundary, before dipping south of the road going west towards the Lin Dyke.

Looking at the map the natural physical boundaries would appear to be the M1, A63 and A656 with a little overlap south of the A63 but there is a large section to the east and north that is part of Aberford & District PC.

The proposed boundary, which makes clear the limited capacity for expansion along with emphasising the necessity for open spaces be they agricultural or for leisure purposes, encompasses @ 23,892 (2001 census) residents some of whom also work within the boundary but most commute elsewhere. The majority of children of school age are accommodated within the Garforth schools although some do choose to be educated elsewhere.

Originally the Garforth area was agricultural but in the 19th Century coal mining became the main economy necessitating the development of the local rail network. Historically Garforth evolved from four discrete settlements, **Church Garforth, East Garforth, Moor Garforth and West Garforth**. Garforth has experienced, and continues to experience, an

exponential increase in household dwellings since the 1960s.

There is a restricted range of shops, mostly food or personal care related, the usually expected medical, dispensing, banking, legal and veterinary services along with pubs, cafes, a restaurant. There are limited sports facilities, several recreation or playing fields, a modern library and several community meeting premises. There are 5 primary schools and 1 secondary school. Garforth is served by two major bus companies and has two railway stations. There is easy access to both the A1M and M1 with the M62 not far away. The A63 offers access to either Leeds or Selby and the A642 to Wakefield.

Main Street is locally recognised as the high street and is within walking distance of most parts of the town. A few amenities and services can be found, across all four areas of the town.

Most of Garforth comprises a fairly dense residential area with a discrete industrial estate to the north of the Town abutting the northern boundary close to the M1 and A1M. There are also several smaller industrial/business units within the Town. Traffic congestion now occurs at all entrance and exit routes during rush hours.

Garforth has a strong sense of neighbourhood and identity. There are many community groups covering all ages and a wide range of interests. Activities and events are focused upon a number of local churches, the Garforth Library, Garforth Sports Centre and community centres including the Miners' Welfare Hall on the Main Street, Firthfields Community Centre at East Garforth and the Community Centre serving The Crescent. There are three social clubs two centrally placed and one within easy walking distance of Main Street.

Participation in a number of preliminary GNF community meetings clearly demonstrates the enthusiasm of the community in support of the formation of a Neighbourhood Forum and a wish to participate in the neighbourhood planning process. Currently almost 250 residents and businesses have registered their interest, many attending the consultation events and filling in feedback forms. The attached map shows the location of the residence of each person who has registered or completed an expression of interest form at consultation events. It can be seen that representation has been achieved from all areas of Garforth. The age profile of those participating in the consultations has been compared with the 2011 Garforth and Swillington census returns. The attached chart shows that age participation rates achieved were within 3% of their census percentage in every age category. In two out of the four categories the participation rate was within 1% of the census percentage. The main concerns of participants were recorded during consultations and the results can be seen in an attached sheet showing Garforth's planning priorities in table and chart form.

Garforth people would welcome the formation of a Neighbourhood Forum and the development of a Neighbourhood plan which would allow them to participate in the planning and development of their community.

5. Written Constitution (please attach)

☐ Constitution attached (please tick)

The best constitutions for neighbourhood forums contain the following:

- the name and purpose of the neighbourhood forum,
- working arrangements including sub-groups, partners and their roles,
- pattern of meetings and details of how decisions will be made,
- details of governance, including official positions,
- arrangements for management and financial management,
- membership and procedures for replacement of members where necessary.

There will be other things that are locally important that you may wish to include.

The written constitution is also an opportunity for the proposed neighbourhood forum to set out how the forum meets the required conditions contained in Section 61F(5) of the Town and Country Planning Act (1990) see Section 5 of this form.

6. Contact/s for proposed Neighbourhood Forum

The Neighbourhood Planning (General) Regulations 2012 Regulations 8, 9 and 10 requires details **of at least one member** of the proposed neighbourhood forum to be made public.

Please note, contact information provided in this section will be published.

You may wish to provide contact details for more than one member.

<p>Title: Mr.</p> <p>First Name: John</p> <p>Surname: Blake</p> <p>Address: 41 Ludlow Avenue, Garforth, Leeds.</p> <p>Postcode: LS25 2LY</p> <p>Email: johnandtrish@yahoo.co.uk</p>	<p>Title: Mr.</p> <p>First Name: Alan</p> <p>Surname: Tynan</p> <p>Address: 93C Ringway, Garforth, Leeds.</p> <p>Postcode: LS25 1BZ</p> <p>Email: alan@adesigntime.com</p>
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7. Neighbourhood Forum supporting statement

This section provides the opportunity to set out the purpose, aims and ambitions of the neighbourhood forum and to demonstrate how its membership is representative of the local community.

In order for the City Council to designate a neighbourhood forum to act on behalf of a neighbourhood area, it needs to be satisfied that the following conditions contained in Section 61F (5) of Schedule 9 of the Town and Country Planning Act 1990 (as amended by the Localism Act) are met:

- a) it is established for the express purpose of promoting or improving the social, economic and environmental well-being of the neighbourhood area concerned (whether or not it is also established for the express purpose of promoting the carrying on of trades, professions or other businesses in such an area)
- b) membership is open to and includes a minimum of 21 individuals each of whom:
 - live in the neighbourhood area;
 - work in the neighbourhood area;
 - carry out business in the neighbourhood area (for example, represent the area as a local councillor or as a Member of Parliament).
- c) it has a written constitution (as detailed in Section 2)

Please set out the purpose, aims and ambitions of the proposed neighbourhood forum here:

The Vision

Although it is too early for the forum to state what the plan or policies will focus on, the vision for Garforth Neighbourhood Forum is to create an economically, environmentally and socially strong Garforth. This will mean creating a Neighbourhood Plan that aims to ensure all new developments in Garforth have the appropriate high level of services and infrastructure to cope with emerging growth as well as resolving the needs and meeting the expectations of existing residents. The forum's vision is for Garforth to retain its green open spaces and individual character which separates it from the rest of the Leeds Region while being open and inclusive to all ages.

It is envisaged that the Forum will bring together those who live and/or work in Garforth to develop a thriving and vibrant community offering all the services necessary for well-being and fullness of life in a place that they can be proud of. The Neighbourhood Plan would be the basis for these aspirations.

It is hoped that the Forum would attract members who have an interest in and commitment to their Community either from the expertise they could offer and/or their enthusiasm for the long term prospects of their home town. The Forum, once set up, would be looking towards promoting and improving the social, economic and environmental wellbeing of the proposed Garforth Neighbourhood Area within a confident and sustainable community.

The Forum would hopefully be tasked with bringing together different groups of people, perhaps with conflicting interests, and encouraging them to develop a joint trust and work ethic to the benefit of all concerned.

The Forum would look to trying to encourage mixed housing/accommodation to cover the needs of the spectrum of society from young people setting out in life through to the elderly. This would mean developing a commensurate infrastructure covering school places, health care and transport. Greater diversity of shops (particularly in Main Street) and business premises would be encouraged and the Forum would also have street/road safety, reduction of traffic and air pollution as high priorities along with protection and enhancement of parks and open green spaces.

We attach a draft Constitution, a copy of a set of minutes from one of the fortnightly meetings the interim Steering Group has been holding since early February, the spread sheet showing details of over 250 residents/businesses who have responded to our publicity, and a map and graphs showing the age spread of people on the spread sheet, their postcode distribution across Garforth and their major concerns.

We also have a website which can be found at www.garforthplan.co.uk

8. Membership of proposed Neighbourhood Forum

A minimum of 21 members is required, each of whom must live, work or carry out business in the neighbourhood area, or be an elected member (whose area falls within the neighbourhood area).

The Neighbourhood Planning Regulations 2012 require a Neighbourhood Forum to comprise a good cross section of the Neighbourhood Area so as to be considered representative.

To help the Council assess your application please do one of the following;

1. Provide the name and address of all proposed members
2. Provide the postcode of all proposed members
3. Plot where proposed members live and work on a map.*

	Name	Address and Postcode	Interest in Neighbourhood Area			
			Lives in area	Business in area	Works in area	Cllr or MP
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If you have additional members, please use the table provided at the end of this form.

*Please make sure you fill in the box indicating the member's interest in the area (lives, works, owns business, elected representative).

*****Our EXEL registration document is attached showing the list of registered members to date.**

9. Declaration

I/We hereby apply to designate a neighbourhood area and forum as described on this form and the accompanying information.

Name(s): Alan Tynan

Date: 22/07/14

Name(s): John Blake

Date: 22/07/14

10. Returning your application

Please return your printed application form and attachments to:

Neighbourhood Planning team
Forward Planning & Implementation
Leonardo Building
2 Rossington Street
LS2 8HD

Or email as an attachment to npsupport@leeds.gov.uk

11. Further information

Information can be found on the Leeds City Council Neighbourhood Planning website www.leeds.gov.uk/neighbourhoodplanning

Alternatively, please contact Ian Mackay on 0113 247 8079 or email npsupport@leeds.gov.uk

12. Next Steps

Following the submission of the neighbourhood forum and area application form the City Council will:

- Check the application is valid;
- Publish the application for a minimum six week period to allow for representations; and
- Consider representations and make a decision whether to designate a neighbourhood forum and area.

Once a neighbourhood forum is designated it can then engage and consult with the wider community to develop a plan for their neighbourhood.

Additional Forum members (see section 8)

	Name	Address and Postcode	Interest in Neighbourhood Area			
			Lives in area	Business in area	Works in area	Cllr or MP
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