

Garforth Neighbourhood Planning Forum Steering Group Meeting

Thursday 27th March 2014, Miners' Welfare Hall

Minutes

1, Present: Robin Best, David Pitchfork, Jane Anne Parsons, Mark Dobson, Harry Thompson, Alan Tynan, Liz Crossland, Sue McQuire, Bernard Simpson, Jacky Simpson & Tom Ridley

Apologies: Mr & Mrs Ainsley-Stringer

2. Accuracy of minutes of the previous meeting: These were passed as accurate barring two spelling mistakes, principal should have read principle on line 7 of item 4 and copywrite should have read copyright on line 1 of item 7.

DP declared an interest in land belonging to East Garforth Primary School that may be put up for sale and with which he may be involved.

TR reiterated our self imposed code of conduct for the meeting

3. Matters arising: The proposed meeting with Aberford Parish Council was brought up. This will be on Wednesday 2nd of April at 6.30pm in Garforth Library.

MD explained that our situation is unique as Aberford Parish boundary overlaps Garforth Ward and we are only permitted to designate areas for development that aren't parished. To date, Aberford PC has agreed not to designate any land in the Garforth side of the M1.

MD has been made aware of several applications from developers wishing to build within the Garforth boundary, including the farmer, Mr Makin, but he has indicated that such applications are premature. Barwick and Scholes have already put in designations on their side of the M1.

Discussion became a little ad hoc and **BS** reminded the meeting, through the Chair, that we needed to return to our Code of Conduct.

4. Drop-in Session: The time and venue suggested at the previous meeting were agreed (Sat. 31st May 2014, 10am-2pm at the Miner's Welfare Hall).

Members were asked to e-mail **JS** with their availability in part or whole for the Session. *

The Drop-in session is purely for the purpose of getting the message out and gathering details of people interested in the future of Garforth so that they can be kept in the picture and possibly put themselves forward for the Forum. No actual decisions re development will be made until the Forum is properly designated and it must reflect at least an attempt to include a broad spectrum of interest across Garforth otherwise it will not be granted designation. **AT** agreed to provide a stack of proformas to facilitate data collection.

HT reminded the meeting that additional venues had been suggested for displays such as the Academy and Squash Club.

AT indicated that young people might be better encouraged if youth jargon was employed in some of the publicity.

SM offered to put some information together about the background to be available at the Drop-in Session. She will circulate this in advance of the next meeting. She also suggested a banner to display outside the venue which she will fund. **AT** offered to do the 'visual' for this.

BS suggested ID badges for group members assisting at the session and **TR** promised to provide those.

DP asked about the appropriateness of a questionnaire which had been touched on at a previous meeting. **TR** replied that there was no harm in this so long as it was kept simple. We were all asked to come up with two sample questions for the next meeting. ****AT** offered to come up with a poster requesting people's views.

DP suggested enlarging the SWAT analysis and displaying that with an invitation for agreement and additional/alternative views.

TR will bring the photos used at the first Drop-in Session and will also supply the equipment to show these on a continuous loop on screen. He will also bring the large maps showing site allocation status initially prepared by LCC for their presentation in the Civic Hall. It was decided that we would all just inform people visiting the Drop-in Session what the purpose of the Steering Group is

and what it is leading to. No decisions at all have been made by this group and that the group with the ability to make decisions will be the Forum. Any people with major issues regarding the future of Garforth should either put themselves forward to be part of the Forum or make sure the Forum is aware of these once it is set up.

Publicity: It was emphasised that we needed to distribute publicity in the form of posters, flyers or on-line to all shops, businesses, schools, churches, medical practices and that regular local advertisers such as *Garforth News* and *Local to You* should also be used. **MD** offered to set up a *Twitter* Account.

At this point we were reminded that we were potentially spending money we didn't yet have and that we should keep an account of what was being spent. **TR** assured us that the next round of funding opens on 1/4/14.

DP asked for a digital copy of all publicity material so that it can be circulated on-line. **TR** thought that all small businesses should be leafleted.

JS offered to fund and provide refreshments at the Drop-in Session and this was welcomed.

5. AOB: It was suggested that people who had shown an interest in being part of the Steering Group but had not attended recently nor sent apologies should be contacted to ask if they were still interested.

The agenda for the next meeting was agreed.

Meetings are to continue fortnightly until the 8th of May, the following one being on the 29th of May, two days before the Drop in Session. (22nd May is the Local Elections)

The meeting closed at 8pm.

6. Date, Time & Venue of next meeting: 7pm, April 10th, 2014, Miners' Welfare Hall

LC & SMcQ. gave their apologies for the next meeting which is during the Easter holidays.

*, ** Please note the actions starred. Also there are still some members who have not yet furnished data to JS for the spread sheet.

