

## Garforth Neighbourhood Planning Forum

### Minutes of meeting held on Monday 28<sup>th</sup> September 2015

**Present:** J. Andrews, R. Best, L. Crosland, C. Coyle, A. Hatton, C. Lomas, S. Lomas, N. Mason ( chair),S. McQuire ( sec.),D. Pitchfork, P. Roberts, A. Tynan, R. Utley, S. Williams(treasurer),J. Wilson, Mike Dando( planning consultant).

1. **Apologies:** A. Ball, J, Blake, C. Exley, P. Exley, J. Lawn.T.Staddon
2. **Declaration of interest:** None
3. **Minutes of last meeting:** Accepted
4. **Matters arising (items not on agenda):**A, Tynan reported that J. Lawn had asked and received assurances that we would be eligible for some of Cllr. A. McKenna's MICE money and possibly some additional housing money.

M. Dando confirmed that current grant had to be spent by November 2015.

S. Lomas reported that £57 had been raised at the AGM and A. Tynan reported that £15 had been raised from the sale of Historic Garforth maps.

D. Pitchfork confirmed that no room hire charges would be made for using Academy premises

5. **GSN update:** S. McQuire reported that letters had been sent to all 3 Cllrs. requesting explanations concerning the removal of GSN,GSQ and GSR from the Outer South East HMCA. Assurances were received from all Cllrs . that they would make further enquiries. A further e mail was sent last week asking for a progress update for this meeting but no further response received from them. S. McQuire reported that D. Freely from planning had sent his explanation for the boundary of the Outer South East HMCA, however this explanation did not answer the question asked. **Action Sec to write to D Freely asking for a written explanation rather than a phone discussion. To ask if he would like to attend one of our meetings**

L. Crosland reported that A. Shelbroke(MP) who attended the last Site Allocation Group meeting thought there was an anomaly and he would look further into the situation that GSN was excluded from the Outer South East HMCA for housing but reinstated for green space. M. Dando's said he was unaware that East Leeds HMCA had been credited with homes to be built in GSN, he reiterated that HMCA boundaries could not be changed and it would not change our neighbourhood plan. M. Dando asked what we hoped to achieve and was told that we need to know what had happened to these areas and why in order to explain to Garforth residents.

6. **GNPF designated boundary.** Our boundary was set by the planning department when we first applied for designation status and we were not aware of the implications in that we would have to prepare and submit two

plans, one for Garforth and another for Aberford Parish. Aberford Parish Cllrs. have informed us that they would not be writing a plan for their area in 1232b but would like to attend meetings and collect a proportion of CIL money. In effect we would prepare all the work and not receive any CIL money( to be spent directly in Garforth ). In theory we cannot write a plan for another parish, however a voluntary agreement could be given. Chair suggested that we investigate further with relevant agencies and try to reach some conclusion for the next meeting. Sec . pointed out that the boundary prepared by the planning department did not conform to the statements given in their 'Neighbourhood Planning-Advice for non –parished areas' which states on page 5 “ it has boundaries that make sense on the ground( railway, roads etc) This is not the case with the GNPF boundary. **Action : Chair/Sec to make further enquiries.**

7. **Publicity strategy for the LCC Public Consultation:** L. Crosland reported that she had arranged to hold events outside the Co-Op and Tesco's on 24/10 & 7/11 and 31/10 & 7/11<sup>th</sup> respectively. The Chair said it was vital that we try to inform & give everyone the opportunity to comment. **Action N. Mason to write a strategy** which would include a mail shot and the use of social media ( also content ) **D. Pitchfork to send MP details of the public consultation events.**

#### 8. **Mike Dando:**

Mike explained the next process in producing the NP. From the results of the household survey he will pick out most of the categories (comments )made which he considers are the main issues, place them into a grid chart of topics, details, planning/non planning, plan responses, evidence, and comments. The plan responses and evidence needed will inform our next actions to produce policy statements. We also need to think about a vision for Garforth. When asked Mike said it could include existing Garforth ie what would we like Garforth to look like / have in 15 years time. R. Utley asked if we could insert our own topics if needed. Mike agreed. The chair said that this would give us the structure needed to progress

9. **AOB:** D. Pitchfork asked about reorganisation of the steering group as several members thought it was too large to be effective. The chair said that following the next 'taskforce' meeting priorities will change and new groups formed.
  - A. Tynan asked about the need to spend the remaining grant and suggested a printer be obtained to produce in house literature, questions of ongoing ink costs were raised, L. Crosland recommended an eco printer. **Action : All to seek estimates of costs for printing from various sources.**
  - M. Dando said that it may be necessary to have the support of a consultant planning colleague David Glock ?

10. **Date of next meeting : Tuesday 13<sup>th</sup> October 6.30 pm at Green Lane primary Academy.** This will take the form of a 'taskforce' workshop with Mike Dando and all members of sub groups are invited to attend. **Action sub group leads.** Apologies received from C & S Lomas